

Void an Individual Title using Void a Transaction button

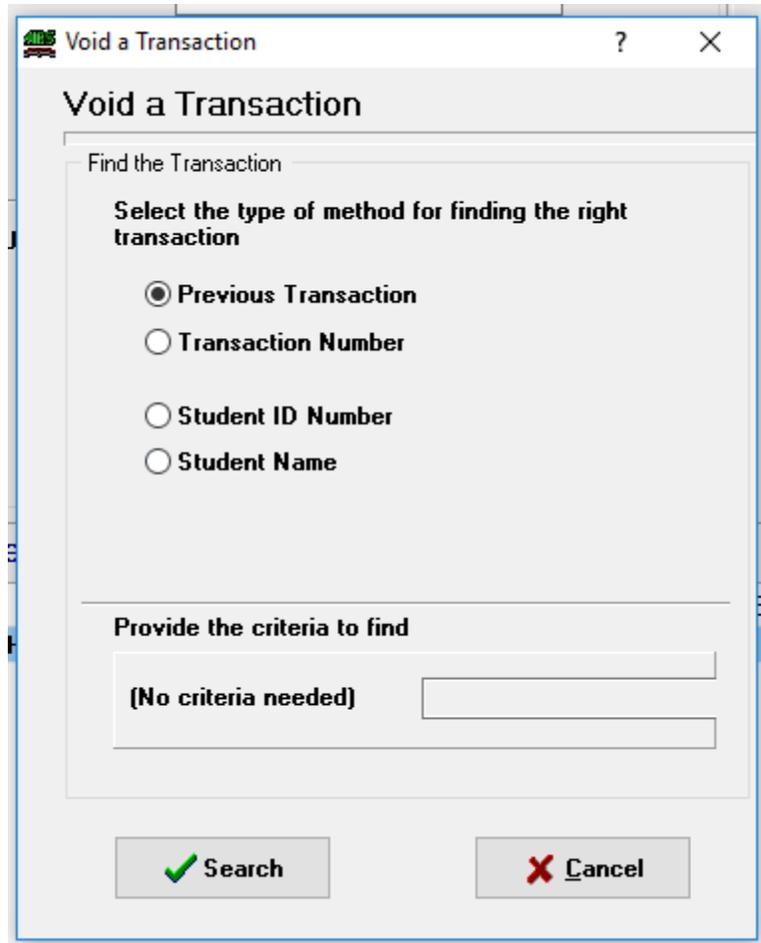
1. Click the Void a Transaction button on the right, side of the screen as shown below.

The screenshot shows the MBS Buyback software interface. At the top, there is a menu bar with 'File', 'Edit', 'Network', 'Reports', 'Database', and 'Help'. Below the menu bar, the title bar reads 'MBS Buyback (Version: 1.0.0.35)'. The main window is divided into several sections:

- Current Information:** Contains input fields for ISBN (9780521700788), A/T KEY (SMITCON), AUTHOR (SMITH), and TITLE (CONCISE HISTORY OF THE NEW DEAL). Below these are fields for PUB / SUBPUB (CAMB / CAMB), EDITION (14), TYPE/NOTE (PB), PAY (\$1.00 Wholesale), and USER NOTE.
- Reference:** An empty section for additional information.
- Current Transaction:** A table with columns for Qty, Status, Price, Author, and Title. Below the table are buttons for 'Remove', 'Discount', 'Edit', 'Cancel', 'COMPLETE (F3)', and 'Total: \$0.00'.
- Right-hand Panel:** A vertical toolbar containing buttons for 'Author Search', 'Title Search', 'Void a Transaction' (highlighted with a blue arrow), 'Print (Ctrl+P)', 'Exit This Table (F6)', 'Add Note (F4)', 'Buy (F2)', 'Unlisted (F8)', 'Add to Retail (F9)', 'Learn A/T Key', 'Stolen (Alt+F6)', 'Make Hot', 'Edit (INS)', and 'Delete'.
- Viewing Search Results:** A table showing search results for the author 'SMITH'. The table has columns for Author, Title, Edition, Type, Publisher, Notes, Buy Price, Status, and ISBN. The first row is highlighted in blue and shows the title 'CONCISE HISTORY OF THE NEW DEAL' with a buy price of 1.00 and status '+CL'.

At the bottom of the window, there is a status bar showing 'IP Addr: 10.10.68.18 - Stand-alone' and '3237 records found'.

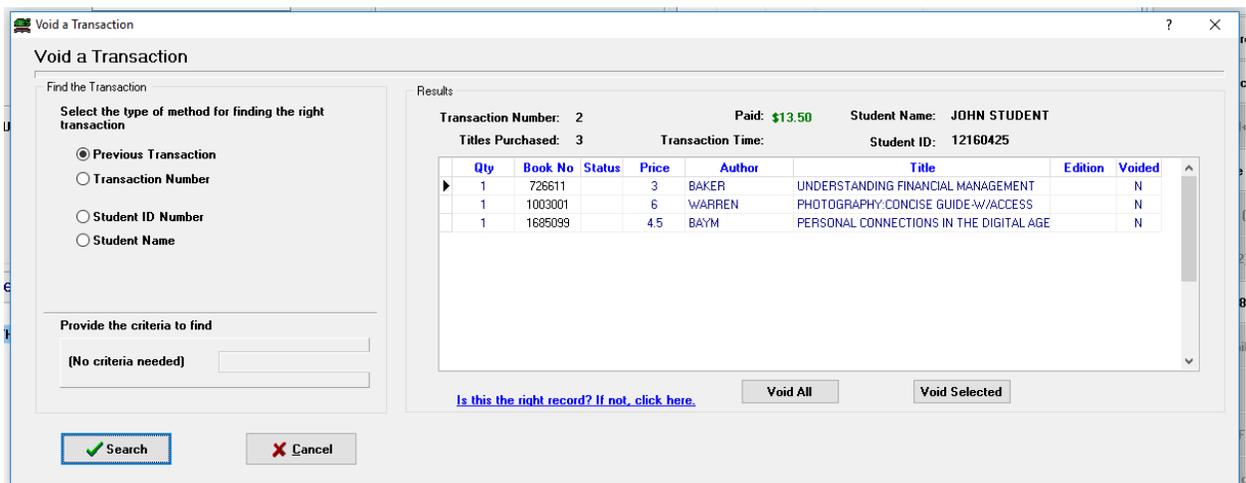
The pop-up on the next page displays and the radio button defaults to Previous Transaction.



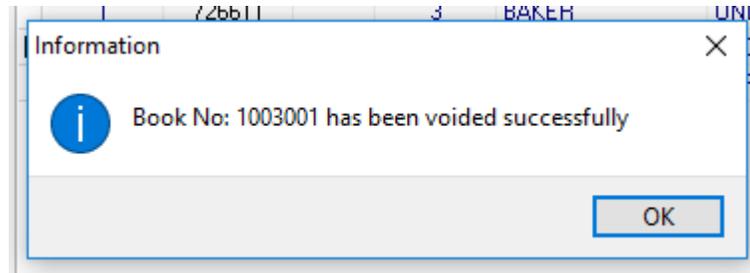
2. If you want to search by another method, select the corresponding radio button.

3. Click Search after you have determined your search method.

The Void a Transaction screen displays as shown in the next screenshot.



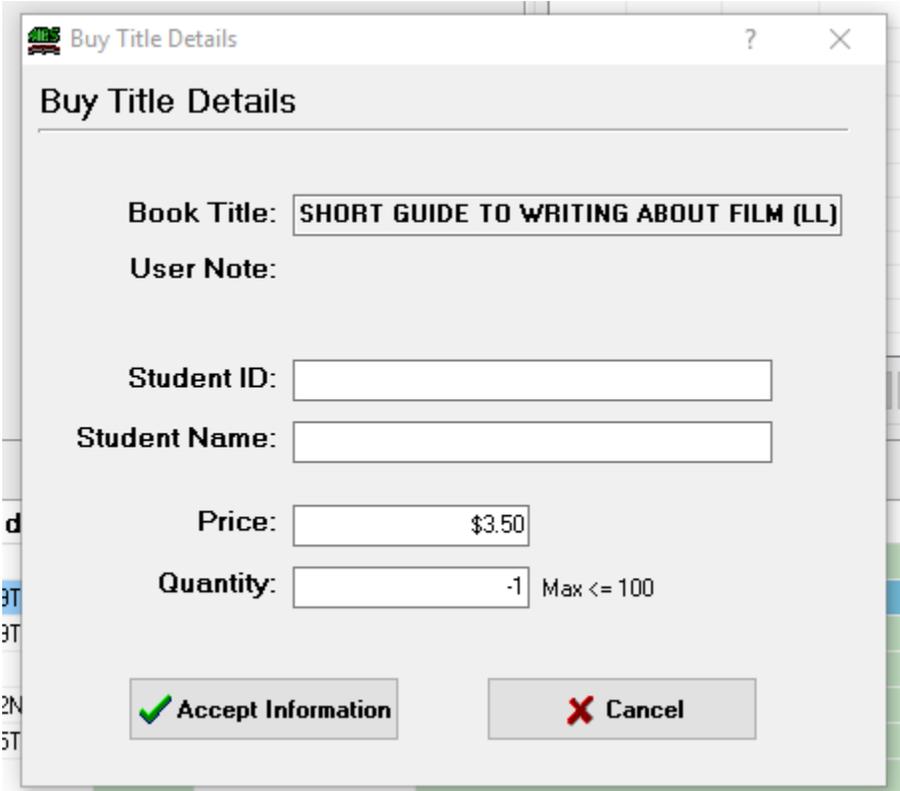
4. Select the title and Click Void Selected button to remove it from the transaction.
5. The following confirmation pop-up displays to indicate the title has been voided.



Void an Individual Title while selecting titles

1. From the main Buyback screen, search for the title to void from the main Buyback screen.
2. Select the title and click the Buy button or press F2.

The Buy Title Details window appears.



Buy Title Details

Book Title: SHORT GUIDE TO WRITING ABOUT FILM (LL)

User Note:

Student ID:

Student Name:

Price:

Quantity: Max <= 100

You do need to enter a Student ID and Student Name if required by the Buyback settings.

3. Enter quantity as (minus) one (-1). Click the Accept Information button.

The title now displays in the Current Transaction window as a negative price and quantity as shown on the next page.

Adding Custom Buyback Wholesale Titles to the Buyback

1. Select the book to add from the main buyback screen.

The screenshot displays the MBS Buyback software interface. At the top, there is a menu bar with options: File, Edit, Network, Reports, Database, Help. Below the menu bar, the main window is titled "MBS Buyback (Version: 1.0.0.54)".

The interface is divided into several sections:

- Current Information:** Fields for ISBN (9780787941581), A/T KEY (BAKEMAN), AUTHOR (BAKER), and TITLE (MANAGING PATIENT EXPECTATION). Below these are fields for PUB / SUBPUB (WILEY / JOSSEY), EDITION (98), TYPE/NOTE, PAY (\$0.00 Wholesale), and USER NOTE.
- Current Transaction:** A table with columns: Qty, Status, Price, Author, Title. Below the table are buttons: Remove, Discount, Edit, Cancel, COMPLETE (F3), and Total: \$0.00.
- Viewing Search Results:** A table with columns: Author, Title, Edition, Type, Publisher, Notes, Buy Price, Status, ISBN. The table contains 10 rows of search results. The row for "BAKER MANAGING PATIENT EXPECTATION" is highlighted in blue. A blue arrow points to this row.
- Right Sidebar:** A vertical list of buttons: Author Search, Title Search, Void a Transaction, Print (Ctrl+P), Exit This Table (F6), Add Note (F4), Buy (F2), Unlisted (F8), Add to Retail (F9), Learn A/T Key, Stolen (Alt+F6), Make Hot, Edit (INS), and Delete. A blue arrow points to the "Edit (INS)" button.

At the bottom of the window, it shows "IP Addr: 10.10.68.18 - Stand-alone" and "610 records found".

2. Click Edit or press Insert located in the bottom, right corner of the screen. The Edit Book window display as shown in the next screenshot.

Edit Book

Author BAKER

Title MANAGING PATIENT EXPECTATION

Edition 98

Binding

Publisher WILEY

Sub Pub JOSSEY

Comments

Edition Status 98

ISBN 9780787941581

Guide Price 0.00

Shelf Price 70.00

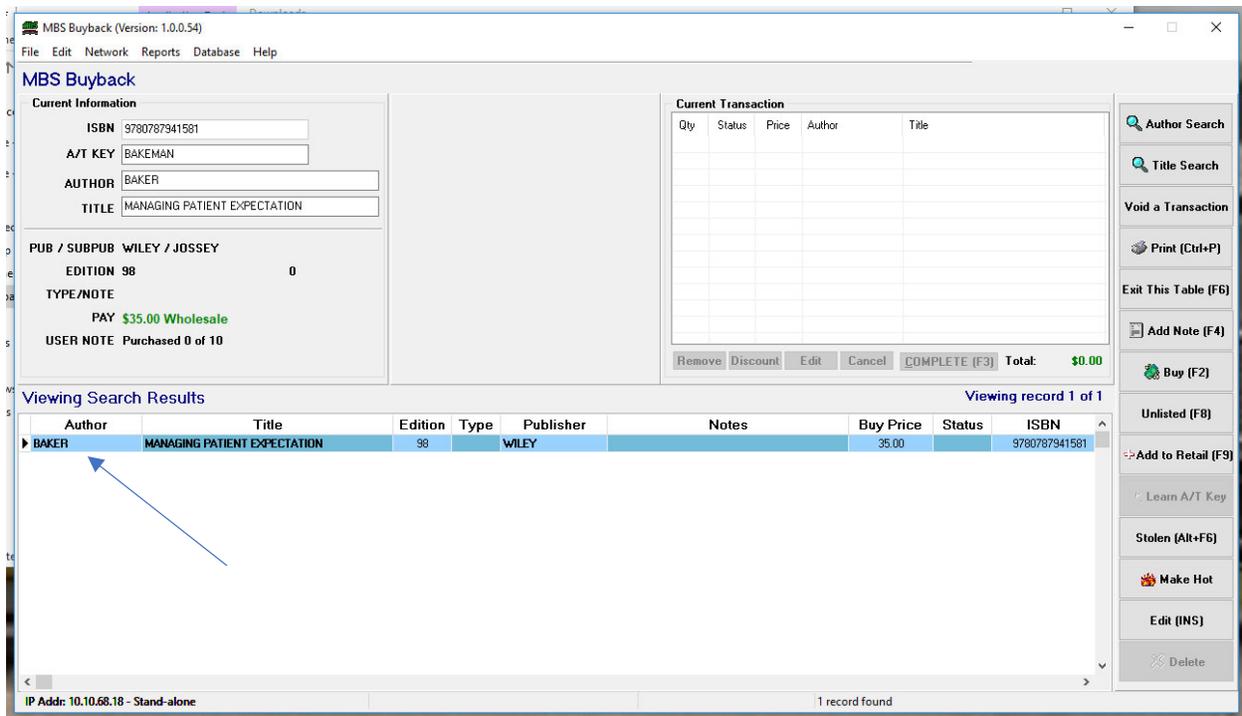
Buyback Price 35.00

Goal 10

Accept Information **Cancel**

3. Adjust the Buyback Price as needed and enter the desired quantity in the Goal field.
4. Click the Accept Information button.

The book now show up in the main screen as being available to buy at this price until the goal quantity is met as presented in the next screenshot.



Book now shows up as being available to buy at that price until quantity is met.